

**HEAD OFFICE**

303 Church Street  
Private Bag X 44  
MOGWADI 0715  
Telephone: (015) 501 0243/4  
Fax no : (015) 501 0419  
E-mail: info@molemole.gov.za



**Molemole Municipality**

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
MOREBENG 08110  
Telephone : (015) 5012371  
Fax no : (015) 397 433

[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**Enquiries: Ralephenya T**

**Reference: MM 8/1/1/01**

**01 August 2019**

**CALL FOR QUOTATIONS FROM SERVICE PROVIDERS REGISTERED ON THE CENTRAL DATABASE FOR THE DESIGN, SUPPLY AND DELIVERY OF 2020 MOLEMOLE CALENDARS AS PER THE SPECIFICATION BELOW:**

Specification as follows:

**MOLEMOLE CALENDARS**

**Two Thousand (2000) 2020 Calendars**

1. One thousand five hundred (**1500**) 2020 Wall Calendars
  - A1 Full colour on 250GSM Paper, top and bottom wire trimming
1. Five hundred (**500**) A2 2020 Desk Writing Calendar
  - 12 Pages full colour one side on 80GSM bond, backing board with two plastic corners, adhesive binding.
2. Content and photographs to be provided by Communications unit

**The following documentation should accompany your quotations:**

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b) Include in the quotation, the Master Registration Number or Tax compliance status pin [or recent printed copy of tax clearance certificate]
- c) A certified copy of valid BBEE certificate (Original also accepted)
- d) Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- e) Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- f) Minimum of three (3) contactable references AND samples of previous work done as well as proof of appointment. (Official order/Invoice)

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.***

**The following conditions will apply:**

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;
- Payment will be effected within 30 days of receipt of invoice.
- The Municipality is not bound to accept the lowest or any bid and reserves the right to not accept any quotation either wholly or a part thereof.

**Vision: A developmental people driven organization that serves its people**

**Mission: To provide essential and sustainable services in an efficient and effective manner**

Kindly direct all technical enquiries to **Ms Pholoba M.A** at **015 501 2364** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Tender Box by the latest **07 August 2019 at 11:00**, clearly marked "**2020 MOLEMOLE CALENDARS**" No quotation will be accepted after the closing date.

  
MOSENA ML  
MUNICIPAL MANAGER

---

**Vision: A developmental people driven organization that serves its people**

**Mission: To provide essential and sustainable services in an efficient and effective manner**